



Independent Living Council of Wisconsin (ILCW) September Teleconference Meeting

Friday, September 25, 2020
1:00 P.M. to 3:00 PM

Action Items and Motion Items

A. Action Items

1. **Action Item:** DHS support staff will amend the ILCs' FFY 2021 and add the Part B funds after the close of FFY 2020.

B. Motion Items

1. **Motion Item:** A motion was made by Jerry McCloskey to approve the September meeting agenda. The motion was seconded by Tom Benziger. Motion carried.
2. **Motion Item:** A motion was made by Scott Lubber to approve the August quarterly meeting minutes to. The motion was seconded by Stephanie Birmingham. Motion carried.
3. **Motion Item:** Stephanie Birmingham made a motion to appoint Chris Woods to the Council. Jerry McCloskey seconded the motion. Motion carried.
4. **Motion Item:** Jerry McCloskey made a motion to approve the revised by-laws as presented. Michael Donahue seconded the motion. Motion carried.
5. **Motion Item:** Scott Lubber made a motion to approve the ILCW FFY 2021 financial budget as amended. Chris Woods seconded the motion. Motion carried.
6. **Motion Item:** Stephanie Birmingham made a motion to divide the underspending equally among the eight Independent Living Centers for provision of core services. Michael Donahue seconded the motion. Motion carried.
7. **Motion Item:** Stephanie Birmingham made a motion to adjourn the meeting. The motion was seconded by Chris Woods. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Jason Endres, Chairperson

Council Members Present: Jason Endres; Jerry McCloskey; Michael Donahue; Stephanie Birmingham; Scott Luber; Tom Benziger; and Randi Johnson.

Council Member(s) Excused (*): Not applicable.

Council Liaisons Present: Taqwanya Smith, Department of Transportation and Sarah Lincoln, Division of Vocational Rehabilitation.



Council Liaison(s) Excused (*): Amber Mullett*, Department of Health Services (DHS).

Guest: Maureen Ryan, Wisconsin Coalition for Independent Living Centers; Chris Woods, ILCW member applicant; and Mark Wadium, Outagamie County Board of Supervisors.

DHS Support Staff Present: Lisa Sobczyk, DHS, Bureau of Aging and Disability Resources (BADR).

II. Meeting Called to Order

The meeting was called to order at 1:00 P.M. by Jason Endres, Chairperson.

The meeting was available via phone at 1-844-708-2569 and Meeting ID: 970 3444 4608 and via [Zoom](#).

III. Review and Approval of September Meeting Agenda

- A motion was made by Jerry McCloskey to approve the September meeting agenda. The motion was seconded by Tom Benziger. Motion carried. See Motion Item 1.

IV. Review and Approve August Quarterly Meeting Minutes

- A motion was made by Scott Lubber to approve the August quarterly meeting minutes to. The motion was seconded by Stephanie Birmingham. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL), or Related to Independent Living Centers and Services

- No public comment was received.

VI. Discuss SPIL Updates

- Stephanie Birmingham stated that the ILCW had not yet received formal correspondence from the Administration for Community Living (ACL).
- Stephanie Birmingham stated that on the SILC Speaks call hosted by ILRU and on the monthly call ACL stated all SILC's should receive correspondence on submitted SPILs by September 30, 2020.
- Stephanie Birmingham also stated that Part B funds are not considered base funds however these are often the additional funds the State Independent Living Council has to allocate to the Independent Living Network. Therefore, these funds need to be addressed in the SPIL.

VII. Discuss and Vote on New ILCW Applicant

- Chris Woods introduces himself to the Council and shared why he would like to serve on the Council.



- Stephanie Birmingham made a motion to appoint Chris Woods to the Council. Jerry McCloskey seconded the motion. Motion carried. See Motion Item 3.

VIII. Review and Approve ILCW By-Laws Revisions

- Stephanie Birmingham gave an overview of changes made to the by-laws including adding accommodations request process for staff and further clarify policies.
- Jason Endres thanked Stephanie Birmingham and the By-Laws Committee members for completing the revision of ILCW's by-laws.
- Jerry McCloskey made a motion to approve the revised by-laws as presented. Michael Donahue seconded the motion. Motion carried. Motion Item 4.

IX. Review and Approve ILCW Federal Fiscal Year (FFY) 2021 Financial Budget

- Michael Donahue, Treasurer, gave an overview of ILCW's FFY 2021 financial budget.
- The Council discussed the budget and included:
 - The need to increase the dollar amounts in the staff accommodations and website/internet budget line items.
 - Jerry McCloskey stated that the general insurance budget line item needs to be increased.
 - Jason Endres recommended the Council reduce the council member travel budget line item as travel will most likely not be reoccurring until late 2021.
 - Maureen Ryan also shared that the Independent Living Network is working on an anti-racism plan and would be hosting a race and equity training.
 - The Council discussed increasing the network training line item to assist with some of the costs of this training.
- Scott Lubber made a motion to approve the ILCW FFY 2021 financial budget as amended. Chris Woods seconded the motion. Motion carried. See Motion Item 5.

X. Discuss FFY 2020 Underspending

- The Council discussed FFY 2020 underspent Part B funds by ILCW.
- Stephanie Birmingham made a motion to divide the underspending equally among the eight Independent Living Centers (ILCs) for provision of core services. Michael Donahue seconded the motion. Motion carried. See Motion Item 6.
 - DHS support staff will amend the ILCs' FFY 2021 and add the Part B funds after the close of FFY 2020. See Action Item 1.

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XI. Adjourn

- Stephanie Birmingham made a motion to adjourn the meeting. The motion was seconded by Chris Woods. Motion carried. See Motion Item 7.

The meeting adjourned at 3:00 P.M.

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