



**Independent Living Council of Wisconsin (ILCW)
Policy Committee Teleconference Meeting**

**Thursday, April 30, 2020
2:00 P.M. to 3:30 PM**

APPROVED July 6, 2020.

Policy Committee Action Items and Motion Items

A. Policy Committee Action Items

- 1. Action Item:** Sue Premo volunteered to draft Article IV Section 1 & 2 of the by-laws to reflect the language that is currently in the new State Plan for Independent Living (SPIL).
- 2. Action Item:** Sue Premo volunteered to develop Article V Section 5 language regarding vice chair stand-in.
- 3. Action Item:** Sue Premo will send out a Doodle poll to get a date for the next Policy Committee meeting.

B. Policy Committee Motion Items

- 1. Motion Item:** A motion was made by Sue Premo to approve the April Policy Committee meeting agenda. The motion was seconded by Stacy Ellingen. Motion carried.
- 2. Motion Item:** A motion was made by Sue Premo to adjourn the meeting. The motion was seconded by Michael Donahue. Motion carried

C. Policy Committee Meeting Minutes

I. Welcome and Introductions, Christopher Hendrickson, Chairperson

Policy Committee Members Present: Christopher Hendrickson; Michael Donahue; Jason Endres; Sue Premo; Jerry McCloskey; and Stacy Ellingen.

Executive Committee Member(s) Excused (*):

DHS Support Staff Present: Ashley Walker, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR)

II. Meeting Called to Order

The meeting was called to order at 2:08 P.M. by Christopher Hendrickson, Policy Committee Chairperson.

The meeting was available via teleconference by calling (646) 558-8656 or (312) 626 6799 and using Meeting ID: 945 5683 7745. The meeting was also available via [Zoom](#).



III. Review and Approval of April Policy Committee Meeting Agenda

- A motion was made by Sue Premo to approve the April Policy Committee meeting agenda. The motion was seconded by Stacy Ellingen. Motion carried. See Motion Item 1.

IV. Public Comment on the State Plan for Independent Living (SPIL), or Related to Independent Living Centers and Services

- No public comment was received.

V. Review and Discuss Changes to ILCW By-Laws

- Committee discussed current by-laws and edits that have been circulating via email to the committee members. The Policy committee agreed to work from Stephanie Birmingham's copy of by-laws with edits.
- Address/Location
 - Committee discussed keeping a physical address listed and agreed to keep language current with State Plan for Independent Living (SPIL); which is current.
- Article IV Section 1 & 2
 - Sue Premo volunteered to draft this section to reflect the language that is currently in the new SPIL. See Action Item 1.
- Article IV Section 3, Duties
 - Committee agreed to take out the language 'if determined necessary' from the audit section.
- Article IV Section 4, Composition of the ILCW Board
 - Committee discussed the possibility of reducing the membership language by no more than 3 members. Group reviewed language in by-laws and agreed that language was accurate since it stated 'up to 14 voting members'.
 - Jerry McCloskey informed committee that the council currently had 9 voting members and will be adding a new member this coming week.
- Article IV Section 6, Rotation
 - Committee discussed keeping language regarding members being required to take a year off before being appointed to the council again. Group discussed the struggles with attracting new members.

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- Jason Endres suggested possibly adding language about ‘if a person becomes disruptive’ the council chair and vice chair would address the issue and possibly move to the executive committee. Committee didn’t move forward with this language.
- Article IV Section 7-9, Suspension of a Board Member, Vacancies
 - Committee agreed to input Stephanie Birmingham’s current edits.
- Article IV add a section 14, Council Expenses
 - Committee agreed that language would be ‘members will be reimbursed for expenses occurred when attending meetings, trainings and other council business in accordance with State of Wisconsin’.
- Article V, Section 11, Conflict of Interest
 - Committee discussed council members being on more than 1 committee and holding officer appointments. Language currently reads ‘no person may hold more than two offices simultaneously’. Group agreed this language was adequate.
- Article V Section 5, Vice Chairperson
 - Sue Premo suggested the possibility of adding language around the vice chair having backup. Sue Premo volunteered to develop Article V Section 5 language regarding vice chair stand-in. See Action Item 2.
- Committee made the decision to defer Article VI & VII to next discussion due to time restraints and also the need to complete above language, and review SPIL to ensure language coincides.

VI. Discuss Future Policy Committee Meetings

- Sue Premo volunteered to send out a Doodle poll to find a date for the next Policy Committee meeting. See Action Item 3.

VII. Adjourn

- A motion was made by Sue Premo to adjourn the meeting. The motion was seconded by Michael Donahue. Motion carried. See Motion Item 2.

The meeting adjourned at 3:27 P.M.