

Address: 3810 Milwaukee St.  
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**Independent Living Council of Wisconsin (ILCW)**

**State Plan for Independent Living (SPIL)  
Teleconference Committee Meeting**

**Wednesday, February 17, 2021**

**2:00 P.M. to 3:00 P.M.**

**Approved: April 8, 2021.**

**SPIL Committee Action Items and Motion Items**

**A. SPIL Committee Action Items**

- 1. Action Item:** Jason Belongy will verify with Maureen Ryan about the accuracy of the data in the SPIL Tracker under Goal 1.
- 2. Action Item:** Jason Belongy, Jason Endres, Michael Donahue, Randi Johnson, Stephanie Birmingham and Maureen Ryan (WCILC) will discuss a Network-wide collaborative retreat at the next Network Leadership Meeting.
- 3. Action Item:** ILCW SPIL Committee agreed that the SPIL Committee Meetings were no longer necessary and the SPIL will in-turn be monitored by the ILCW Executive Committee and Full Council.

**B. SPIL Committee Motion Items**

- 1. Motion Item:** Jason Endres made a motion to approve the February SPIL Committee meeting agenda. Marci Boucher seconded the motion. Motion carried.
- 2. Motion Item:** Jason Belongy made a motion to approve the December SPIL Committee meeting minutes. Michael Donahue seconded the motion. Motion carried.
- 3. Motion Item:** Jason Endres made a motion to adjourn the meeting. Jason Belongy seconded the motion. Motion carried.

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## **C. SPIL Committee Meeting Minutes**

### **I. Welcome and Introductions, Stephanie Birmingham, Chairperson**

**SPIL Committee Members Present:** Stephanie Birmingham; Jason Endres; Michael Donahue; Randi Johnson; Jason Beloungy and Marci Boucher.

**SPIL Committee Members Absent (\*Excused):** Lisa Sobczyk, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR); Maureen Ryan, Wisconsin Coalition of Independent Living Centers

**Guest:** Not applicable.

**DHS Support Staff Present:** Laura Plummer, DHS, BADR.

### **II. Meeting Called to Order**

**The meeting was called to order at 2:03 P.M. by Stephanie Birmingham, SPIL Committee Chairperson.**

The meeting was available via teleconference by calling (312) 626-6799 or (646) 558-8656 and entering Meeting ID: 977 6884 9286. The meeting was also available via [Zoom](#).

### **III. Review and Approval of the February SPIL Committee Meeting Agenda**

- Jason Endres made a motion to approve the February SPIL Committee meeting agenda. Marci Boucher seconded the motion. Motion carried. See Motion Item 1.

### **IV. Review and Approve of December SPIL Committee Meeting Minutes**

- Jason Beloungy made a motion to approve the December SPIL Committee meeting minutes. Michael Donahue seconded the motion. Motion carried. See Motion Item 2.

### **V. Public Comment on the State Plan for Independent Living (SPIL), or Related to Independent Living Centers and Services**

- No public comment regarding the SPIL or related to Independent Living (IL) Centers or IL services was received.

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## VI. Discuss SPIL Tracker and Assign Tasks

- The SPIL Committee reviewed and discussed the revised 2021-2023 SPIL Tracker and the current SPIL goals, objectives, indicators, and leads; keeping in mind that the progress on these goals are reported on annual basis from 2021-2023.
- Stephanie Birmingham lead discussion on ILCs progress towards meeting *Goal 1: Wisconsin's eight Independent Living Centers (ILCs) will maintain their current number of individuals with disabilities who receive Independent Living (IL) core services on an annual basis.*
  - Jason Beloungy raised the question about the number of Consumer Information Files (CIFs) listed in the SPIL Tracker under *Goal 1*, as reported into the Tracker by Maureen Ryan of WCILC. Jason Beloungy will contact Maureen to verify the accuracy of this number. See Action Item 1.
- Stephanie Birmingham led a discussion on *Goal 2, Objective 2.2: On annual basis at least one ILC will complete a Quality Indicators for Independent Living Services (QUILS) Peer Review;* Because of the COVID-19 pandemic it the progress towards this goal has been modified as such: Maureen Ryan of the Wisconsin Coalition on Independent Living Centers (WCILC), will conduct one-on-one meetings with ILC Executive Directors and Assistance Directors in 2021, focusing on an overview of governance and management based on current QUILS guidelines.
- Stephanie Birmingham led discussion on *Goal 4: Strengthen coordination of WILN over the next three years;* focusing on ongoing collaborative training and planning a future retreat for Wisconsin Independent Living Network and the DSE.
  - Jason Beloungy, Jason Endres, Michael Donahue, Randi Johnson, Stephanie Birmingham and Maureen Ryan (WCILC) will discuss a Network-wide collaborative retreat at the next Network Leadership Meeting. See Action Item 2.

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## **VII. Discuss SPIL Committee Member Responsibilities and Ongoing Tasks**

- The SPIL Committee briefly discussed the obligations ILCW to fulfill its obligations to meet the requirements of the *Assurances and Indicators* as outlined in the SPIL that are not within the SPIL Goals and Objectives.
- Jason Beloungy inquired about whether the work of monitoring the implementation of the SPIL should be done at the Committee level or at the full Council level. The SPIL Committee agreed that it was the responsibility of ILCW to ensure monitoring and implementation of the SPIL.
  - ILCW SPIL Committee agreed that the SPIL Committee Meetings were no longer necessary and the SPIL will in-turn be monitored by the ILCW Executive Committee and Full Council. See Action Item 3.

## **VIII. Adjourn**

- Jason Endres made a motion to adjourn the meeting. Jason Beloungy seconded the motion. Motion carried.

**The meeting adjourned at 3:06 P.M.**