

Address: 3810 Milwaukee St.
Madison, WI 53714

Phone: 608-575-9293

Website: ilcwis.org



Independent Living Council of Wisconsin (ILCW)

Executive Committee Teleconference Meeting

Thursday, August 5, 2021

1:00 P.M. to 2:30 P.M.

Approved September 2, 2021

Executive Committee Action Items and Motion Items

A. Executive Committee Action Items

- 1. Action Item:** Randi Johnson stated that she had a potential interested member in the Madison area, and would reach out to inquire about their serious interest in the Council.
- 2. Action Item:** Jason Endres will email WRC Kyle Kleist's contact information as the new ILCW WRC Representative.
- 3. Action Item:** Jason Endres will complete a supervision schedule for the new Program Coordinator.

B. Executive Committee Motion Items

- 1. Motion Item:** Kyle Kleist made a motion to amend the August 5, 2021 meeting agenda to include discussion on ILCW Budget and IL Network Website. Scott Luber seconded the motion. Motion carried.
- 2. Motion Item:** Jason Beloungy made a motion to approve the July 1, 2021 Executive Committee Meeting minutes with the correction to replace Kollath with Sustainable HR PEO LLC.; when referencing professional employment services (PEO) throughout the minutes. Kyle Kleist seconded the motion. Motion carried.
- 3. Motion Item:** Jason Beloungy made a motion to appoint Kyle Kleist as the ILCW representative on the Wisconsin Rehabilitation Council (WRC). Scott Luber seconded the motion. Motion carried.
- 4. Motion Item:** Kyle Kleist made a motion to offer Jason Ostrowski the ILCW Program Coordinator Position. Scott Luber seconded the motion. Motion carried.
- 5. Motion Item:** Michael Donahue made a motion to approve Bill.com for up to \$150.00 per month. Kyle Kleist seconded the motion. Motion carried.
- 6. Motion Item:** Jason Beloungy made a motion to adjourn the meeting. Randi Johnson seconded the motion. Motion carried.

Address: 3810 Milwaukee St.
Madison, WI 53714

Phone: 608-575-9293

Website: ilcwis.org



C. Executive Committee Meeting Minutes

I. Welcome and Introductions, Jason Endres, Chairperson

Executive Committee Members Present: Jason Endres; Jason Beloungy; Randi Johnson; Scott Luber; Kyle Kleist and Michael Donahue.

Executive Committee Member(s) Excused (*): Not applicable.

Guest(s): Not applicable.

DHS Support Staff Present: Laura Plummer, Department of Health Services (DHS), Bureau of Aging and Disability Resources (BADR).

II. The meeting was called to order at 1:01 P.M. by Jason Endres, Chairperson.

The meeting was available via teleconference by calling (646) 558-8656 and with Meeting ID: 989 3150 2148. The meeting was also available via [Zoom](#).

III. Review and Approval of Executive Committee August 5, 2021 Meeting Agenda

- Kyle Kleist made the motion to amend the August 5, 2021 meeting agenda to include discussion on ILCW Budget and IL Network Website. Scott Luber seconded the motion. Motion carried. See Motion Item 1.

IV. Review and Approve July 1, 2021 Executive Committee Meeting Minutes

- Jason Beloungy made the motion to approve the July 1, 2021 Executive Committee Meeting minutes with the correction to replace Kollath with Sustainable HR PEO LLC.; when referencing professional employment services (PEO) throughout the minutes. Kyle Kleist seconded the motion. Motion carried. See Motion Item 2.

V. Public Comment on the State Plan for Independent Living (SPIL), or Related to Independent Living Centers and Services

- No public comment received.

VI. Discuss ILCW Membership Recruitment

- The Executive Committee discussed ILCW membership recruitment and the need to fill three council vacancies.
 - Committee discussed the need for diversity, geographic considerations and utilizing assessment tools to determine skills sets of potential membership.

Address: 3810 Milwaukee St.
Madison, WI 53714

Phone: 608-575-9293

Website: ilcwis.org



- Randi Johnson stated that she had a potential interested member in the Madison area, and would reach out to inquire about their serious interest in the Council. See Action Item 1.

VII. Discuss ILCW Representative to the Wisconsin Rehabilitation Council (WRC)

- The Executive Committee discussed the need for an ILCW member to be a representative on WRC.
 - Jason Beloungy made a motion to appoint Kyle Kleist as the ILCW representative on the Wisconsin Rehabilitation Council (WRC). Scott Lubber seconded the motion. Motion carried. See Motion Item 3.
 - Jason Endres will email WRC Kyle Kleist's contact information as the new ILCW WRC Representative. See Action Item 2.

VIII. Discuss Updates on ILCW Program Coordinator Staff Recruitment

- The Executive Committee discussed the status of the Program Coordinator position.
 - Jason Endres stated that the interview panel had conducted interviews, and agreed that one interviewee had the most background and knowledge of IL; as well as a strong skill set.
 - Kyle Kleist made a motion to offer Jason Ostrowski the ILCW Program Coordinator Position. Scott Lubber seconded the motion. Motion carried. See motion item 4.
 - Jason Endres will complete a supervision schedule for the new Program Coordinator. See Action Item 3.

IX. Discuss ILCW Federal Fiscal Year (FFY) 2021 Budget

- The Executive Committee discussed changes to the FFY 2021 Budget based on DVR I&E funding that needs to be expensed and the inability to hire a Program Coordinator as of yet.
- The Executive Committee discussed utilizing Bill.com for fiscal payments.
 - Michael Donahue made a motion to approve Bill.com for up to \$150.00 per month. Kyle Kleist seconded the motion. Motion carried. See Motion Item 5.

Address: 3810 Milwaukee St.
Madison, WI 53714

Phone: 608-575-9293

Website: ilcwis.org



X. Discuss IL Network Website

- The Executive committee discussed possibly utilizing DVR I&E funding to support the development and implantation of a new IL Network Website. Potential costs being \$12,000-\$15,000 for the website development.

XI. Adjourn

- Jason Beloungy made a motion to adjourn the meeting. Randi Johnson seconded the motion. Motion carried. See Motion Item 6.

The meeting adjourned at 2:40 P.M.