



**Independent Living Council of Wisconsin (ILCW)
Full Council Meeting**

**Thursday, October 29, 2020
11:00 A.M. to 12:00 PM**

APPROVED FEBRAURY 15, 2021.

Action Items and Motion Items

A. Action Items

- 1. Action Item:** DHS support staff will complete the revisions to the State Plan for Independent Living (SPIL), 2021-2023, and upload to the DHS Independent Living webpage. The final version will also be emailed to ILCW members and the Independent Living Network.
- 2. Action Item:** ILCW officers will complete the SPIL, 2021-2023 public hearing documents, and will post information about the public hearing in the Wisconsin State Journal and Milwaukee Journal Sentinel. Public hearing information will also be posted on ILCW's website.

B. Motion Items

- 1. Motion Item:** Stephanie Birmingham made a motion to approve the October meeting agenda. The motion was seconded by Jerry McCloskey. Motion carried.
- 2. Motion Item:** Tom Benziger made a motion to approve the Wisconsin SPIL, 2021-2023 as amended. Jason Beloungy seconded the motion. Motion carried.
- 3. Motion Item:** Randi Johnson made a motion to approve the Open Meeting Notice for the public hearing on the SPIL, 2021-2023 being held on Wednesday, December 2, 2020 from 1:00- 2:00 P.M. Jerry McCloskey seconded the motion. Motion carried.
- 4. Motion Item:** Scott Luber made a motion to approve the newspaper posting for the SPIL public hearing. Randi Johnson seconded the motion. Motion carried.
- 5. Motion Item:** Jason Beloungy made a motion to adjourn the meeting. The motion was seconded by Stephanie Birmingham. Motion carried.

C. Meeting Minutes

I. Welcome and Introductions, Jason Endres, Chairperson

Council Members Present: Jason Endres; Jerry McCloskey; Michael Donahue; Stephanie Birmingham; Scott Luber; Jason Beloungy; Tom Benziger; Randi Johnson; and Chris Woods.



Council Member(s) Excused (*): Not applicable.

Council Liaisons Present: Taqwanya Smith, Department of Transportation and Sarah Lincoln, Division of Vocational Rehabilitation.

Council Liaison(s) Excused (*): Amber Mullett*, Department of Health Services (DHS).

Guest: Maureen Ryan, Wisconsin Coalition for Independent Living Centers.

DHS Support Staff Present: Lisa Sobczyk, DHS, Bureau of Aging and Disability Resources (BADR) and Ashley Walker, DHS, BADR.

II. Meeting Called to Order

The meeting was called to order at 11:01 A.M. by Jason Endres, Chairperson.

The meeting was available via phone at (646) 558-8656 and Meeting ID: 957 5467 2002 and via [Zoom](#).

III. Review and Approval of October ILCW Full Council Meeting Agenda

- Stephanie Birmingham made a motion to approve the October meeting agenda. The motion was seconded by Jerry McCloskey. Motion carried. See Motion Item 1.

IV. Public Comment on the State Plan for Independent Living (SPIL), or Related to Independent Living Centers and Services

- No public comment was received.

V. Review and Approve Revisions to the 2021-2023 SPIL

- Stephanie Birmingham, SPIL Committee Chair, went over SPIL, 2021-2023 revisions.
- Revisions included:
 - Adding MOA language to the SPIL:
 - *The SILC needs to comply with open meeting laws for all in-person or teleconference meetings. The Department of Administration oversees this information and notifies the DSE if the SILC is not in compliance.*

State contracts requires all ILCs and the SILC to have an annual financial audit. These reports are reviewed by the DSE and the DSE follows up with the ILCs or SILC if there are any findings or concerns. In addition, as outlined in Section 4.1 the DSE receives

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Phone: 608-575-9293

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budget and program reports a quarterly basis and is able to monitor for compliance and financial concerns. In addition, the DSE receives copies of the ILCs and SILC's Program Performance Reports on an annual basis.

There are no additional rules or policies that limit, expands, or alters requirements for the SPIL or place additional restrictions on SILC autonomy, duties, responsibilities, and authorities.

DSE staff do not serve as staff to the Wisconsin SILC.

The DSE provides additional administrative support, as requested by the Wisconsin SILC, through a fully executed Memorandum of Agreement (MOA) between the Wisconsin SILC and DSE, which outlines these specific administrative duties and addresses potential conflicts of interest.

- Tom Benziger made a motion to approve the Wisconsin SPIL, 2021-2023 as amended. Jason Beloungy seconded the motion. Motion carried. See Motion Item 2.
 - DHS support staff will complete agreed upon revisions to the 2021-2023 SPIL and upload to the DHS Website; as well as email the final version to ILCW members and IL Network Leaders. See Action Item 1.
- Stephanie Birmingham discussed the SPIL, 2021-2023 public hearing is set for Wednesday, December 2, 2020 from 1:00 P.M.-2:00 P.M. ILCW discussed the Open Meeting Notice for the public hearing.
 - Randi Johnson made a motion to approve the Open Meeting Notice for the public hearing on the SPIL, 2021-2023 being held on Wednesday, December 2, 2020 from 1:00- 2:00 P.M. Jerry McCloskey seconded the motion. Motion carried. See Motion Item 3.
 - DHS support staff will complete the revisions to the State Plan for Independent Living (SPIL), 2021-2023, and upload to the DHS Independent Living webpage. The final version will also be emailed to ILCW members and the Independent Living Network. See Action Item 1.
- ILCW discussed posting SPIL, 2021-2023 public hearing in newspapers to reach the biggest audience. The last public hearing notice from May 2020 was posted in the Racine newspaper and Green Bay Press Gazette.
 - ILCW decided to post in the Wisconsin State Journal and Milwaukee Journal Sentinel.

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- ILCW officers will complete the SPIL, 2021-2023 public hearing documents, and will post information about the public hearing in the Wisconsin State Journal and Milwaukee Journal Sentinel. Public hearing information will also be posted on ILCW's website. See Action Item 2.
- Scott Luber made a motion to approve the newspaper posting for the SPIL public hearing. Randi Johnson seconded the motion. Motion carried. See motion Item 4.

VI. Adjourn

- Jason Beloungy made a motion to adjourn the meeting. The motion was seconded by Stephanie Birmingham. Motion carried. See Motion Item 5.

The meeting adjourned at 11:57 A.M.