

Address: 3810 Milwaukee St.  
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## **State Plan for Independent Living (SPIL) Committee Teleconference Meeting**

May 3, 2022

9:00 A.M. – 10:30 A.M.

**APPROVED JUNE 20, 2022**

### **SPIL Committee Action Items and Motion Items**

#### **A. SPIL Committee Action Items**

- 1. Action Item:** Wisconsin Coalition of Independent Living Centers (WCILC) Executive Director or designee will send Independent Living Council of Wisconsin (ILCW) Program Coordinator a copy of their work grid to be used as an example for building a SPIL development work grid.
- 2. Action Item:** ILCW Program Coordinator will develop a work grid for the SPIL development process to present at the June 20, 2022 SPIL Committee meeting.

#### **B. SPIL Committee Motion Items**

- 1. Motion Item:** Jason Glozier made a motion to approve the May 3, 2022 SPIL Committee meeting agenda. Kyle Kleist seconded the motion. Motion carried.
- 2. Motion Item:** Jason Glozier made a motion to approve February 21, 2022 SPIL Committee meeting minutes. Jason Beloungy seconded the motion. Motion carried.
- 3. Motion Item:** Tami Frentzel made a motion to adjourn the May 3, 2022 SPIL Committee meeting. Kyle Kleist seconded the motion. Motion carried.

## **C. Meeting Minutes**

### **I. Welcome and Introductions, Jason Endres, ILCW Chair**

**Members Present:** Jason Endres; Jason Glozier; Kyle Kleist; Angela Brenna; Tami Frenzel; Lisa Sobczyk; Jason Beloungy; Marci Boucher; and Deb Langham.

**Member(s) Absent; Excused (\*):** \*Randi Johnson.

**ILCW Staff:** Tyler Wilcox, ILCW Program Coordinator.

### **II. The meeting was called to order at 9:02 A.M. by Jason Endres, ILCW Chair**

- The meeting was available via telephone by calling (312) 626-6799 with meeting ID: 894 5321 2950. The meeting was also available via [Zoom](#).

### **III. Review and Approve May 3, 2022 SPIL Committee Meeting Agenda**

- Jason Glozier made a motion to approve the May 3, 2022 SPIL Committee meeting agenda. Kyle Kleist seconded the motion. Motion carried. See Motion Item 1.

### **IV. Review and Approve February 21, 2022 SPIL Committee Meeting Minutes**

- Jason Glozier made a motion to approve February 21, 2022 SPIL Committee meeting minutes. Jason Beloungy seconded the motion. Motion carried. See Motion Item 2.

### **V. Public Comment on the SPIL or Related to Independent Living Centers and Services**

- No public comment received; public comment period closed 9:11 A.M.

### **VI. Review and Discuss SPIL Development Flow Chart**

- ILCW Program Coordinator developed flow chart based on guidance from Independent Living Research Utilization (ILRU) and several examples from other Statewide Independent Living Councils (SILCS)

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- The 2024-2026 SPIL will be due to the Administration on Community Living (ACL) on June 30, 2023, which is 90 days prior to the end date of the 2021-2023 SPIL.
- It will be difficult to use the current format to assign tasks for accountability. The flow chart should be made into a work grid for clarity.
  - WCILC Executive Director or designee will send ILCW Program Coordinator a copy of their work grid to be used as an example for building a SPIL development work grid. See Action Item 1.
  - ILCW Program Coordinator will develop a work grid for the SPIL development process to present at the June 20, 2022 SPIL Committee meeting. See Action Item 2.

## **VII. Discuss Timeline for SPIL Development**

- Beginning development on the SPIL now will allow the SPIL committee to better address needs across the State.
  - SPIL Committee should gather more input from the public, especially from persons that have been underserved. A greater focus on issues identified by persons from different age groups will also be important.
    - There are about 900 responses to the advocacy needs survey used by Wisconsin Independent Living Network (WILN). This can be used to help determine what the most important issues are across the State.
    - Office of the Promotion of Independent Living (OPIL) will be conducting a needs assessment in late summer or early fall. SPIL Committee may be able to partner with them.
    - Department of Health Services (DHS), ILCs, and others may have lists to help target outreach efforts.
- The SPIL Committee can begin working on assigning tasks and due dates at the June 20, 2022 meeting using the work grid ILCW Program Coordinator will develop.

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## **VIII. Discuss ACL Public Health Workforce Grant (PHWG) impact on SPIL Development**

- The Part B ACL PHWG is still in process. When the funds are released, they will be added to the Federal Fiscal Year (FFY) 2022 grant packets.

## **IX. Discuss Priorities and Goals for Next SPIL**

- The IL Network should be better utilized for SPIL development.
  - ILC Staff should be given the opportunity to develop a SPIL Goal for the 2024-2026 SPIL.
  - A SPIL workshop or similar training would help ILC staff better understand the purpose and development process of the SPIL.
- Equity and inclusion should be a major focus of the 2024-2026 SPIL. The SPIL should also have a greater focus on advocacy and systems change.

## **X. Adjourn**

- Tami Frentzel made a motion to adjourn the May 3, 2022 SPIL Committee meeting. Kyle Kleist seconded the motion. Motion carried. See Motion Item 3.

**Meeting Adjourned at 10:15 A.M.**